



THE DETAILS

CAPACITY: 350 Reception/Standing, 250 Cocktail Reception, 80 Seated with Dance Floor

VENUE RENTAL HOURS: 4 Hour Day Rental
6 Hour Evening Rental
3 Hour Rehearsal Dinner Rental

CATERING: Exclusive in House Catering

ALCOHOL: Exclusive in House Bar Services

AUDIO/VISUAL: Basic sound and microphones are included, as are 3 flat screen televisions. Projector & screen rental for an additional \$250.

LINENS: Linens are not included in the rental fee. The District Room is happy to coordinate this for you at an additional charge. You are welcome to bring your own linens in.

PARKING: Street parking is available in front of The District Room. We also have two lots situated to the left of the building that can hold up to 50 additional parking spots.

TAX & SERVICE CHARGE: A 20% service charge will be applied to all food and beverage charges. A 9% state sales tax will be applied to your entire bill. Tax & service charges do not go towards meeting your food and beverage minimum.

STAFFING: An event coordinator and banquet manager are included in all events.
Additional Staff:
Bartenders \$15 per hour, per bartender
Security \$15 per hour, per personnel
Coat Check \$150 (4-hour service)
Chef Attendants \$75 each
Cocktail/Banquet Server \$75 each

TABLES & CHAIRS: (10) 60" Round Table
(7) 8 Ft Tables
(6) 6 Ft. Tables
(2) 4 Ft. Tables
(100) white folding chairs
Highboy tables \$12 each
Linens (navy, white, black) \$12 each

THE DISTRICT ROOM
(205)469-1655 • www.thedistrictroom.com
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